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Ongoing Records Review: A Guide to the Joint Commission Compliance Best Practice, 5th Edition

HCPPro, Jean S. Clark RHIA CSHA

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HCPPro, Jean S. Clark RHIA CSHA : Ongoing Records Review: A Guide to the Joint Commission Compliance Best Practice, 5th Edition before purchasing it in order to gage whether or not it would be worth my time, and all praised Ongoing Records Review: A Guide to the Joint Commission Compliance Best Practice, 5th Edition:

Here it is, everything you need to know - and do - to take control of the ongoing records review process! Nationally-known and respected ongoing records review guru Jean S. Clark, RHIA, is back with the fifth edition of her most popular book. This edition includes new forms, case study, plus analysis of the author's two unannounced Joint

Commission surveys. *Ongoing Records Review, Fifth Edition*, is a must-have for every HIM director, supervisor, quality manager, and survey coordinator who wants to be sure their facilities are ready to take control of the ongoing records review process, comply with The Joint Commission's standards, and problem solve with fellow professionals. Experience is the best teacher The Joint Commission paid unannounced surveys visits to two of Clark's hospitals in 2006. They were ready and their surveys were successful due to the teams' sincere commitment to and use of the strategies Clark has developed through years of experience. In this book, she shares those strategies and tips with you so you'll be prepared, confident, and ready to welcome surveyors to your hospital. Compliments for Jean Clark's *Ongoing Records Review* series hellip; 'I have purchased every edition of *Ongoing Records Review* and have heard Jean Clark speak many times. She is an expert and well respected in the HIM field. I can always be assured I have the best and most recent information and it will be practical and usable in my small hospital situation.' --Adriana van der Graaf, MBA, RHIA, CHO, CCS Director of health information and chief privacy officer Community Memorial Hospital and Health System in Ventura, CA New in the Fifth Edition In addition to the preparation advice on unannounced surveys, *Ongoing Records Review, Fifth Edition*, is updated with new forms, checklists, and step-by-step instructions on how to maintain records according to The Joint Commission's standards. You'll not only understand what you have to do, you'll know how to do it. Meeting standards will no longer be a concern. You'll also find explanations of ongoing records review requirements, scoring expectations, a tool to help you conduct ongoing records review using patient tracers, and a discussion of the relationship between the National Patient Safety Goals and ongoing records review. All forms included on a CD-ROM Your copy of *Ongoing Records Review, Fifth Edition* comes with a CD-ROM that includes all of the forms and tools in the book. You won't waste valuable time recreating forms--they're ready to use the moment you need them! Just download and customize them for your organizations' specific needs. Additional benefits include - a plan to prepare for a Joint Commission unannounced survey - an outline of the ongoing records review process from start to finish - best practice advice and real-life success stories illustrated through case studies - dozens of forms on the accompanying CD-ROM, including new forms not included in earlier editions You'll learn how to - establish an ongoing records review process - select review topics and indicators - use ongoing records review data to improve medical records documentation - monitor timeliness of records completion - demonstrate compliance to The Joint Commission