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*Carolyn Collins-Gates*  
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2002-05-23 #File Name: B008UYZJCW | File size: 72.Mb

**Carolyn Collins-Gates : By Carolyn Collins Gates - Medical Transcriptionist's Desk Reference: 1st (first) Edition** before purchasing it in order to gage whether or not it would be worth my time, and all praised By Carolyn Collins Gates - Medical Transcriptionist's Desk Reference: 1st (first) Edition:

5 of 5 people found the following review helpful. helpful materialBy B. SnyderMy wife bought this book to use as she is going through medical transcriptionist training. I thought I would let her write the review.This book is very well organized! All it takes to find what you need quickly is a look at the table of contents, everything is detailed and written out to let you go to the correct page without having to go to the beginning of the chapter and work your way through it until you find what you are looking for. She has a section for each body system and labeled illustrations also. There is a brief chapter on medical terminology which is good for a quick glance. She has samples of reports to refer to, the only thing is that she wrote this book in 2003 and in 2005 a Book of Style 3rd edition came out with a few changes-not a whole lot though. There is a section on commonly confused words and their definitions that is good for a quick, easy glance. She has lists of commonly used drugs and they are organized by what they are used for. There are plenty of blank pages in the back for your own notes. I am still in training but I think that this book will be very helpful as I progress and eventually get a job. I can use it already in my studies somewhat. Overall I find this a very helpful book that is well worth the money.3 of 3 people found the following review helpful. Medical Transcriptionist's Desk ReferenceBy Twila RichAs a student I learned early on that anything that you can get your hands on would help you in your career path. As a student, attaining an AA degree in Medical Transcription, I found this book to be so very

helpful, with much information, that was not only easy to understand, but even easier to follow. When you can obtain a reference manual that you will actually have sitting on your desk during transcribing, but knowing that you will use it in your job career path. I found this to be one of the best purchases that I have made, and I have spent almost 1,000.00 on books, manuals, references, and some DVD disks that will help me to make the very best decisions when I am employed and in my education, you cannot say anything bad about the this book. I absolutely love it!Twila J. RichHonors StudentKaplan University OnlineAAS in Medical Transcription0 of 0 people found the following review helpful. Full of InformationBy Ginny K.I just received this book and am learning how to use it. It is full of useful information, but I think I will put tabs on the sections so I can find the information more easily.